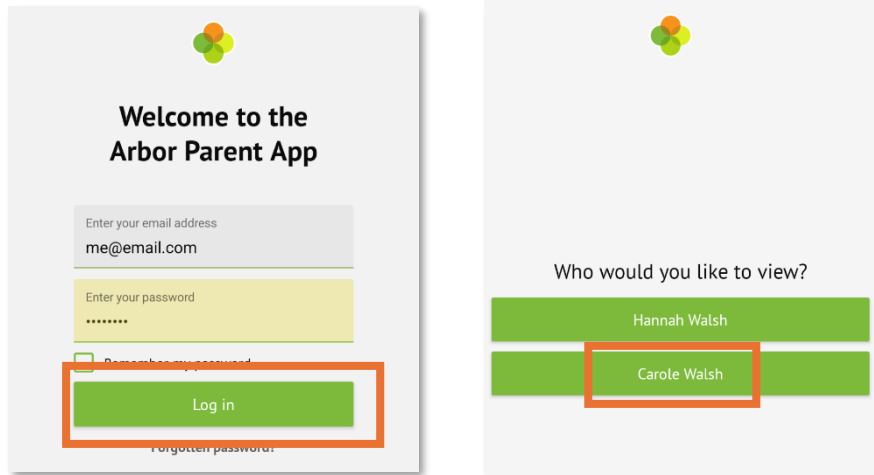


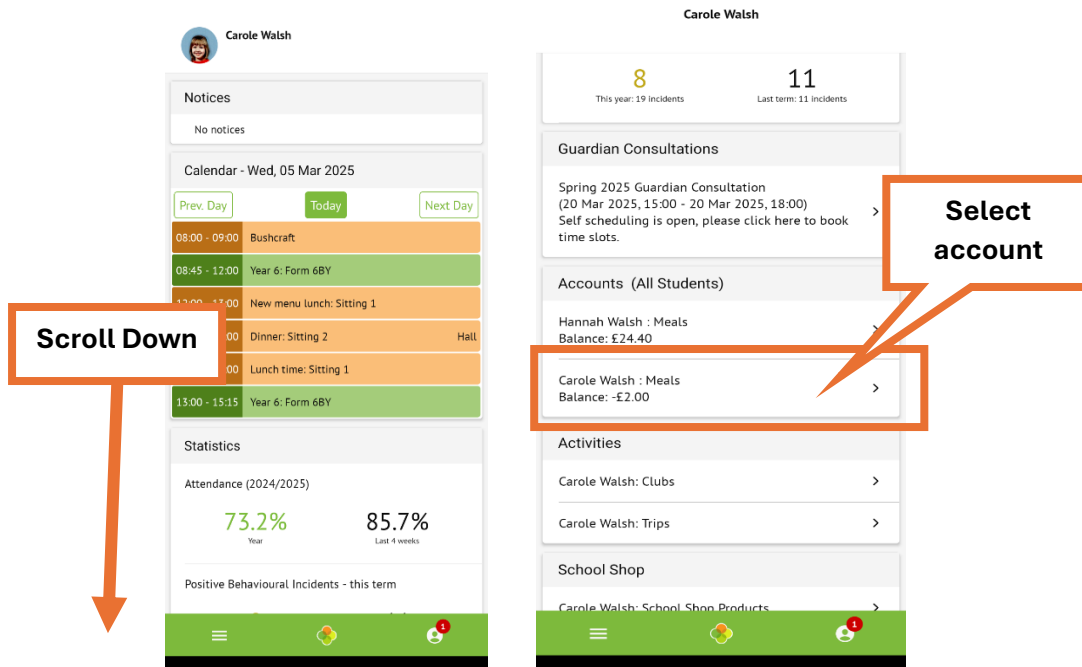
# How to make a Top Up in Arbor App

How to make a payment for a Top up account (e.g. Meals)

## Login to the Arbor App > Choose pupil (if siblings)



## From the Homepage scroll down to see Accounts



## Select Top Up Account > Select payment details

\*Payment options may vary depending on School settings

The image shows two screenshots from the Arbor Parent App. The left screenshot displays the 'Meals Balance: -£2.00' and a 'Top Up Account' button highlighted with an orange callout box. Below this, it shows 'Spring Total Payments: £39.00' and a weekly breakdown for 'Week beginning 03 Mar 2025: £39.00' with entries for Monday (£0.00), Tuesday (£0.00), and Wednesday (£39.00). The right screenshot shows the 'Top Up Account by Card' screen with a callout box pointing to the 'Add payment details' section. This section includes 'Top-Up Details' (Customer account: Carole Walsh (Meals), Bill payer: Zoe Walsh), a 'Payment amount' field set to '£ 20', and a 'Narrative' field with 'Top up for meals'. Below these fields are buttons for 'Add To Basket', 'Make Payment', and 'Go To Basket'.

## Make Payment

The image shows two screenshots from the Arbor Parent App. The left screenshot is the 'Make Payment' form, which includes fields for 'Card Number' (1234 1234 1234 1234), 'Card Expiration' (MM / YY), 'Name on card', 'Email', and 'CVC'. At the bottom, there are 'Cancel' and 'Pay £20.00' buttons. The right screenshot is the 'Payment Successful' confirmation screen, featuring a green checkmark, the text 'Thank you! Your payment is complete', and a 'Done' button.

## More help:

**Students and Guardians**  
Find our articles written for Students and Guardians who use Arbor here

<https://support.arbor-education.com> Parent Portal and App - Payments, School Shop, Meals, Clubs and Trips > Top up accounts and viewing payments in the Arbor Parent App

<https://support.arbor-education.com/hc/en-us/articles/22123188173853-Top-up-accounts-and-viewing-payments-in-the-Arbor-Parent-App>