



# New Haw Community School

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### **What is Google Classroom?**

Google Classroom is a free Google App that aims to simplify creating, distributing and assessing learning in a paperless way. In the first instance, teachers can use Google Classroom to set homework and send class reminders. However, should any pupil or year group need to isolate, it can be used as a platform to offer live teaching, set home learning and to provide feedback for the pupils. Parents can use some of the features of Google Classroom to help engage with and support pupils in their home learning. It is a free resource that can be accessed from any device connected to the internet - laptops, desktop computers, chromebooks, tablets or mobile phones.

### **What is G Suite for Education?**

G Suite for Education is a set of Google apps: Docs, Sheets, Slides, Drive, Classroom, Calendar and more designed with intelligent features that make work easier. It is a suite of tools that can help increase opportunities for critical thinking, communication, collaboration and creativity, all while supporting the learning. Gmail will not be enabled for children at this time. G Suite for Education tools are: free, ad-free, reliable and secure.

These tools are already used by millions of pupils in schools around the world. There is no cost to use this service, but the best thing is that these tools are relevant to pupils, easy to use and open doors to many new ways to learn.

### **A platform for pupils**

As it is a platform for the children, we are really encouraging them to be independent when accessing Google Classroom and we will be working with them in school so they have all the necessary skills to do this. However, if your child is struggling to access Google Classroom at home, please encourage them to discuss this with their class teacher or email the school office.

Google Classroom is a forum for our pupils and their teacher. If you do want to contact your child's class teacher about any issue, please do so via the school office.

### **Accessing Google Classroom – See attached Parent Guide**

Pupils can access Google Classroom using the mobile app (Android and iOS), or via a web browser by visiting [www.classroom.google.com](http://www.classroom.google.com). They should sign in using their **@new-haw.surrey.sch.uk** username e.g. [smithj@new-haw.surrey.sch.uk](mailto:smithj@new-haw.surrey.sch.uk) **Your child will have their username and password on a sticker in their planner.**

Once pupils have logged in, they will see the class stream page with a summary of any work due.

### **Accessing resources**

If pupils are accessing Google Classroom from a mobile device, they should download the appropriate Google Apps to make best use of the shared resources. The most useful Google apps are: Classroom, Calendar, Docs and Drive. When home learning is set online, it can be submitted directly within Google Classroom online without needing to be printed.

### **Homework**

Homework will be posted in Google Classroom. Each week your child's class teacher will outline how they want the homework to be completed. This will vary depending upon the style of homework. Tasks will be completed online and submitted via Google Classroom.

To open the homework, click on the Open button on the appropriate post in the Stream page. You will then see the homework description and any attached documents. The simplest way to complete the home learning online is to open the attachment and complete your assignment in this document. When you are finished, click on the MARK AS DONE button. You can even add your own attachments to your submission, such as photos, audio clips, videos, etc. Once the home learning has been marked by the teacher, you can see feedback and any comments made by the teacher by opening the home learning task as before.

### **Staying safe**

Although many safety features have been enabled by our administrators, it is still the responsibility of parents to monitor what children are accessing online at home. We will continue to teach children the importance of being responsible digital citizens and accessing age appropriate material and we appreciate parents supporting this at home with their children.

### **Problems**

Please get in touch via [office@new-haw.surrey.sch.uk](mailto:office@new-haw.surrey.sch.uk) if you have any problems accessing Google Classroom at home.