



New Haw Community School

The Avenue, New Haw, Surrey, KT15 3RL



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email office@new-haw.surrey.sch.uk www.new-haw.surrey.sch.uk



12th June 2018

Dear Parents,

Osmington Bay Visit 3rd – 7th June 2019

Please find attached a form to be completed for all children in Year 5. It is important that all parents return the form confirming **whether or not** your child wishes to have a place reserved for them on this trip. Please return the completed permission form to the school office by Friday 7th July. If you wish to reserve a place for your child on next years residential visit, please also complete and sign the attached PGL parent consent form.

Detailed below is the proposed payment plan for those parents wishing to pay by instalments. The full cost of this year's visit is estimated to be £437.00. Please be assured that we always endeavor to keep costs as low as possible.

A non-refundable deposit of £75 is payable by Friday 6th July 2018. This can then be followed by six instalments as detailed below:

By 28th September 2018	£55.00
By 19th October 2018	£55.00
By 30th November 2018	£52.00
By 14th December 2018	£50.00
By 25th January 2019	£50.00
By 25th February 2019	£50.00
By 29th March 2019	£50.00

Instalments can be paid via our online payment system, by cheque or cash. It is also possible to send in seven post dated cheques to the office with the initial deposit, the cheques will be presented to the bank at the appropriate time. Alternatively you may wish to pay the whole amount by **19th October 2018**. Please inform the school office if you wish to accept this payment option.

Any parent wishing to discuss an individual payment plan should contact the Administration Officer, Mrs Barbara Bellion.

Please make cheques payable to 'New Haw Community School'. A receipt will be issued for all monies received. It is essential that payments are made on time to avoid cancellation of your child's place on the visit and loss of your deposit.

If you would like to see the type of activities offered by PGL, please visit their website at www.pgl.co.uk.

Should you have any questions regarding the payment schedule, please do not hesitate to contact the school office on the above telephone number.

Yours faithfully,

Mrs B Bellion
Office Manager

Osmington Bay 2019

Child's name.....

Class.....

(Please delete as necessary)

- I would like my child to take part in the visit to Osmington Bay 2019.
I enclose a non-refundable deposit of £75 and will pay the full balance by 19st October 2018
- I would like my child to take part in the visit to Osmington Bay 2019 and enclose a non refundable deposit of £75, and will pay the balance by instalments as detailed in the attached letter.
- I do not wish my child to take part in the visit to Osmington Bay 2019.

Signed.....

Date.....